



Washington County Sheriff's Office
750 South 5300 West Hurricane, Utah 84737
(435)656-6500

Secondary Employment Approval Request

Employees must receive written permission from the Sheriff, or his designee, prior to engaging in secondary employment. Employees should submit secondary employment requests to their division chief.

Secondary employment of sworn personnel is regulated by statute. Requests may be denied for real or perceived conflicts of interest, performance related concerns, or other reasons specifically addressed in statute or policy. Any substantial changes to the nature of an approved secondary employment require notification to the division chief.

Name of Business _____

Name/Phone # of Supervisor _____ or [] Self-employed

Nature of the Business _____

Describe your specific duties _____

Estimated work hours per week _____

Name of Employee _____ Date of Request _____

By signing below, you acknowledge that you have read and understood the following:

- 1- WCSO policy AB 03;
- 2- UCA 53-13-114;
- 3- UCA 58-63-304;
- 4- UCA 67-16 (Utah Public Officers' and Employees' Ethics Act).

Signature of Employee

<input type="checkbox"/> Approved <input type="checkbox"/> Denied	
_____ Signature of Chief	_____ Date
Notes	